



SAQA ID: 57712
NQF Level 4

E-campus

Services
SETA

**Your #1
Private College
of choice**

for Artisan Development
Leaderships, Business and
other Skills Programmes.

GENERIC MANAGEMENT

OVERVIEW

This qualification is intended for junior and first line managers of small organizations, junior managers of business units in medium to large organizations or those aspiring to these positions. Junior managers may include team leaders, supervisors, foreman and section heads. The focus of this qualification is to enable learners to develop competence in a range of knowledge, skills, attitudes and values.

Learners who achieve this qualification will be able to demonstrate competencies in management relating to planning, organizing, leading, controlling and ethics. Overall, this qualification will ensure that learners are capable of developing plans to achieve defined objectives, organizing resources in accordance with a developed plan, leading a team to work co-operatively to achieve objectives, monitoring performance to ensure compliance to a plan and making decisions based on a code of ethics.

This Qualification is available on our E-Campus facility and is therefore ideal for working learners. The modules are self-paced as long as the learner completes the 5 modules within the required time frame.

PROGRAMME MODULES

- Human Resources.
- Financial and Business Numeracy.
- Operations.

- General Management.
- Customer Relations and Business Literacy.

Specifications and Duration:

Credits: 150 | Duration: 1 Year

Entry Requirements:

NQF Level 3 or GR11 qualification.

The college reserves the right to allow entry based on individual evaluation criteria.

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